



*Meeting (No)*     **HR COMMITTEE (4)**  
*Time & Date*     **5pm on Tuesday 11<sup>th</sup> November 2025**  
*Place*                **Neston Town Hall**  
*Document*          **Minutes**

**Present:** Cllrs: S. Wastell (Chair) S. Adderley, C. Braithwaite and S. Davies.

**In attendance:** Z. Dean (Locum Chief Officer).

**PART 1: Items to be considered in the presence of the press and public**

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| <b>28</b> | <b>Apologies for Absence</b><br><b>It was RESOLVED:</b> To accept apologies from Cllr Hudspeth for work commitments.  |
| <b>29</b> | <b>Declarations of Interest</b><br>None received.   |
| <b>30</b> | <b>Public Participation</b><br>No members of the public were present.   |
| <b>31</b> | <b>Minutes</b><br><b>It was RESOLVED:</b> To accept and sign the minutes from the HR Committee meeting held on 30 <sup>th</sup> September 2025. The Chair signed the minutes as an accurate record of the meeting.  |
| <b>32</b> | <b>Finance</b><br>A question was asked regarding IHL, the Chief Officer clarified that the Ill Health fund had gained more employees since being set up and the adjustment for 24/25 was showing this year in 25/26, as an increased amount mid-year.<br><b>It was RESOLVED:</b> To accept the 2025/26 Month 6 committee budgets as of 30/09/25.<br>The Chief Officer noted that the same financial reporting document applied to both items 32 and 33.   |
| <b>33</b> | <b>Budget 2026/27 (Financial Reporting)</b> <ul style="list-style-type: none"> <li>a The Chief Officer clarified that committee was voting on the projections based on the RFO's estimates and invoices already received for the remainder of the current financial year. A question was asked regarding budget code 4006 – HR Consultant, which is an outside organisation for HR assistance.<br/> <b>It was RESOLVED:</b> To agree the current budget forecast report 2025/26 for the HR Committee.</li> <li>b Members noted that 5% had been added across all codes to allow for inflation.<br/> <b>It was RESOLVED:</b> To agree the budget forecast report 2026/27 for the HR Committee.</li> <li>c <b>It was RESOLVED:</b> To recommend to Council, via the F&amp;A Committee, the HR Committee's expenditure requirement for 2026/27.</li> </ul> |
| <b>34</b> | <b>Date of the next meeting</b><br>Committee noted that the next HR meeting would be held on an ad-hoc basis when business arose.   |

Chair's Initial & Date:

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| <b>35</b>   | <b>Exclusion of the Press and Public</b><br>That under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information and staff matters. |
| <b>PART 2 Items to be considered in the absence of the press and public</b> |   |
|   | There was no confidential business.   |

Meeting closed at 5:14pm

**Signed**\_\_\_\_\_ **Dated**\_\_\_\_\_